



## BOARD OF COMMISSIONERS' MINUTES

Tuesday, March 29, 2016, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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- I. CALL TO ORDER
  - II. PLEDGE OF ALLEGIANCE
  - III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

The Board of Centre County Commissioners met for their meeting on Tuesday, March 29, 2016 at 10:00 PM. In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner; Denise L. Elbell, Acting County Administrator; Natalie Corman, Deputy County Administrator/Human Services Administrator; Elizabeth Dupuis, County Solicitor; and Executive Secretary Kimberly C. Smeltzer.

Representatives present from the news media included Jeremy Hartley, Kerry Webster, Mallory Lane, and LaKeshia Knarr

County Personnel present included Sheriff Sampsel, Tom McDermott, Sarah Walter, Mark Kellerman, Julia Sprinkle, Dave Lomison, Dale Neff, Julie Lutz, and Toni Davis

Visitors present were Dawn McKee.

C-NET Staff were present

The meeting was called to order at 10:00 by Commissioner Pipe.

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IV. MEETING MINUTES

- A. Motion by Commissioner Higgins to approve the Minutes from the Board of Commissioners meeting held Tuesday, March 22, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

V. ACTION ITEMS

- A. Motion by Commissioner Higgins to adopt Proclamation No. 8 of 2016 proclaiming April 2016 as "Sexual Assault Awareness Month" in Centre County. Motion seconded by Commissioner Dershem and unanimously approved.

Dawn McKee was present to accept the Proclamation.

- B. Motion by Commissioner Higgins to adopt Resolution No. 6 of 2016 facilitating the change of billing dates on the 2016 County and Municipal Real Estate Tax Bills for Rush Township. Motion seconded by Commissioner Dershem and unanimously approved.

Mark Kellerman provided background information on the above referenced item.

- C. Motion by Commissioner Higgins to adopt Resolution No. 7 of 2016 acknowledging the Matching Partnerships between the County and Potter Township for the purchase of Conservation Easements in 2016. Motion seconded by Commissioner Dershem and unanimously approved.

Sarah Walter provided background information on the above referenced item.

- D. Motion by Commissioner Higgins to approve a Check Run in the amount of \$1,427,877.74 dated March 24, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

VI. Motion by Commissioner Higgins to approve the following (A-E) Consent Agenda Items:

- A. CORONER – Contract between the County and Mount Nittany Medical Center to provide Sexual Assault Examination Services at a cost of \$200 per exam – Dept. 212.

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- B. PLANNING & COMMUNITY DEVELOPMENT/AG LAND PRESERVATION – Memorandum of Understanding between the County, Centre County Agricultural Land Preservation Board and Halfmoon Township regarding the joint purchase of Agricultural Conservation Easements within Halfmoon Township – Dept. 845.
- C. PROBATION – Juvenile Court Judges' Commission (JCJC) Grant-in-Aid Award Notification in the amount of \$104,043 for the period July 1, 2015 to June 30, 2016 – Dept. 301.
- D. CRIMINAL JUSTICE PLANNING – Grant Modification Request between the County and the PA Commission on Crime and Delinquency (PCCD) for a voluntary reduction of our award for the PCCD IP/RIP/DUI Court Grant from \$132,435 to \$118,029. PCCD has requested that grantees who do not expect to expend their entire award to voluntarily reduce their award amount so that funds can be transferred to other grantees with a demonstrated need for additional funds – Dept. 306.
- E. CNET - Sponsorship of the Affordable Housing Coalition event entitled "Our Changing Community: Challenges and Opportunities to Affordable Housing." The event will be held Thursday, April 14, 2016 from 5:30 PM – 7:30 PM at Foxdale Village. The contact person is Rachel J. Fawcett, Executive Director of Centre County Housing and Land Trust.

Motion seconded by Commissioner Dershem and unanimously approved.

VII. Motion by Commissioner Higgins to add the following (A-G) to the CONSENT AGENDA for Tuesday, April 5, 2016:

- A. MH/ID/EI-D&A – Contract Addendum between the County and Housing Transitions, Inc., to amend the maximum reimbursement for the current contract to provide additional emergency housing assistance for drug and alcohol clients. The contract total is \$8,000 with 100% State funding for the period March 2, 2016 to June 30, 2016.

Tom McDermott provided background information on the above referenced item.

- B. SHERIFF – Approve the following contracts:
  - a. Between the County and Ronald Gilligan for real estate auction services at a cost of \$50/per sale;

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- b. Between the County and Teleosoft, Inc., for software maintenance for CountySuite for County Civil Process. The contract total is \$11,124 for the period April 1, 2016 to March 31, 2017.

Bryan Sampsel provided background information on the above referenced items.

- C. CHILDREN & YOUTH SERVICES – Child Welfare Information Solution (CWIS) Data Sharing Agreement between the County and the PA Department of Human Services for data collection from the county systems for state level data sharing and program coordination for child welfare services.

Julia Sprinkle provided background information on the above referenced item.

- D. TRANSPORTATION – Approve the following contracts:

- a. Between the County and Community Integrations LLC to provide transportation services as requested by the County, primarily Medical Assistance Transportation for Out of County. The monthly fee is \$60 minimum for trips 40 miles and under; \$2.30/loaded mile; \$2.55 loaded mile group rate; \$.05 mile annual increase;
- b. Between the County and the Pennsylvania State University for an *In-Kind* Purchase of five 2012 Chevrolet Impala Sedans at \$10,340 each for a total of \$51,700.

Dave Lomison provided background information on the above referenced items.

- E. PRISON – Contract Addendum between the County and Lycoming County to provide housing for tenant inmates at a rate of \$65/day for the period January 1, 2016 to December 31, 2016.
- F. EMERGENCY COMMUNICATIONS – 9-1-1 – Contract between the County and Paul J. Ford and Company to perform a structural analysis of the Woodward Tower to determine if the structure can safely support an additional antenna without requiring structural modifications. The contract total is \$1,200 for the period April 5, 2016 to July 4, 2016.

Dale Neff provided background information on the above referenced item.

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- G. COMMISSIONERS – Rental Agreement between the County and Pitney Bowes for rental of the postage machine in the Willowbank Office Building. The contract total is \$38,340 for the period April 5, 2016 to April 5, 2021.

Julie Lutz and Toni Davis provided background information on the above referenced item.

Motions seconded by Commissioner Dershem and unanimously approved.

VIII. DISCUSSION ITEMS

None

IX. CORRESPONDENCE RECEIVED

*The following correspondence was received in the Commissioners' Office and will be handled appropriately.*

- A. Barb Gillespie – Appeal for Biosolids – Spicer Tract
- B. Commonwealth of PA – ACH – CYS - \$36.38
- C. Boy Scout Troop 31 – Eagle Scout – Hillsely & Witt
- D. Commonwealth of PA – ACH - CYS - \$1,198.32
- E. Commonwealth of PA – ACH – Probation - \$153,193.27
- F. Commonwealth of PA – ACH – Transportation - \$46,952.25
- G. CPI – Invoice for Act 13 Training \$800
- H. Elijah Moorer – SCI Forest – Inmate Legal Letter
- I. State College High School – All Night Party – Donation
- J. Borough of Bellefonte – Invoice for Police Services \$29,050
- K. Kerry Benninghoff – Town Hall Meeting Schedule
- L. PA Wilds – Banquet 4/28/2016 – Invitation
- M. Girl Scouts of PA – Luncheon 6/18/16
- N. Nauman Smith - Invoice \$6,240
- O. Mission Critical – Invoice \$1,648
- P. M&T Bank – Invitation Mishler Theatre
- Q. CC Affordable Housing – Invitation – 4/14/16
- R. M&T Bank – Shrek Musical Invite
- S. Plenary Walsh Keystone Partner – Shaver Creek Bridge Project
- T. Commonwealth of PA – ACH – Prison - \$51,188
- U. Eckert Seamans – Invoice - \$1,302.50
- V. Levent Kaya – ABC Application
- W. PEMA – HMRF Grant

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- X. Boy Scout Troop 32 – Terrance Saylor – Eagle Scout
- Y. Kevin Astare – Spice Farm Appeal
- Z. Bellefonte Art Museum – Invitation – 4/3/16

X. RECOGNITIONS  
None

XI. C-NET REQUESTS  
None

XII. REPORTS – ANNOUNCEMENTS – ELECTIONS

- A. Mr. Dershem reported there are currently 108,559 registered voters in Centre County. Also Precinct #2 (Bellefonte North East) has 845 registered voters and had a 54.79% voter turnout the last Election.
- B. Mrs. Elbell announced an Executive Session was held March 22, 2016 from 11:45 AM – 12:00 PM to discuss personnel issues.
- C. ANNOUNCEMENTS

The Election Board will meet immediately following the Board of Commissioners Press Conference this morning.

The Centre County Board of Assessment Appeals will meet today, March 29, 2016 in Room 146 of the Willowbank Office Building beginning at 3:00 PM

Tuesday, March 29, 2016

Board of Commissioners – 10:00 AM – Room 146WB

Solicitor Meeting – 11:00 AM

Kerry Benninghoff Town Hall Meeting – Boalsburg Fire Company – 6:30 PM

Wednesday, March 30, 2016

CBICC Membership Luncheon – Nittany Lion Inn – 12:00 PM

Judges Lunch Meeting – 12:00 PM – Room 116WB

Kerry Benninghoff Town Hall Meeting – Potter Township Municipal Building – 6:30 PM

Thursday, March 31, 2016

Finance Committee Meeting – 9:00 AM – Room 146WB

Meeting with Centre Crest Board – 1:30 PM – Room 144WB

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Incident Command System Overview – 5:00 PM – Patton Township  
CBICC Business After Hours – Letterman's – 5:30 PM  
Kerry Benninghoff Town Hall Meeting – Millheim Fire Company – 6:30 PM

Friday, April 1, 2016

Executive Management Meeting – 8:30 AM – Room 146WB  
Sexual Assault Awareness Proclamation – Courthouse Steps – 12:00 PM

D. ELECTION ANNOUNCEMENTS

Tuesday, April 19, 2016

Last day to apply for civilian absentee ballot

Friday, April 22, 2016

Last day for County Board of Elections to receive voted civilian absentee ballots

Tuesday, April 26, 2016

GENERAL PRIMARY

Wednesday, April 27, 2016

First day to REGISTER after Primary

XIII. QUESTIONS FROM THE PRESS

- XIV. MOTION BY COMMISSIONER HIGGINS to adjourn the meeting at 10:45 AM. Motion seconded by Commissioner Dershem and unanimously approved.